

TOWN OF WARREN  
50 Cemetery Road, Warren, Connecticut 06754  
**ZONING PERMIT APPLICATION FORM**

*Please consult with the Land-Use Official ([landuse@warrenct.org](mailto:landuse@warrenct.org)) if you have any questions before completing a zoning permit application and submitting payment to the Town. Checks can be made payable to the "Town of Warren". Applications cannot be reviewed if any required documents (such as a copy of Torrington Area Health Approval) are missing and other approvals (eg Wetlands License, Special Exception) may be required prior to the review and issuance of a zoning permit.*

**1. APPLICATION TYPE & ASSOCIATED FEE:**

*Select one of the following options:*

MINOR EXPANSION \$125.00

Projects of not more than 200 square feet in area; which may include porches, sheds, gazebos, small additions

MAJOR EXPANSION \$200.00

Projects of more than 200 square feet in area; which may include accessory buildings, barns, studios, decks, pools

SINGLE-FAMILY DWELLING \$250.00

A new single-family residence and/or an accessory apartment at an existing primary residence. *A class A-2 survey will be required for new single-family dwellings as will a final as-built plan. Final as-built plans shall be submitted before a final inspection and the issuance of a Certificate of Occupancy.*

**2. APPLICANT INFORMATION:**

a. Name of Applicant:

b. Applicant interest in the property: *(select one)*

c. Name of property owner if different than the Applicant: *If the applicant is not the property owner, a property owner's signature is required on this application in addition to a letter of authorization.*

d. Mailing address of the Applicant:

e. Email:

f. Phone number:

### 3. PROJECT INFORMATION:

- a. Project location: MAP: BLOCK: LOT:
- b. Zoning district: c. Property size (*in acres*):
- d. Has approval been obtained from the Torrington Area Health District (TAHD)? *If yes, please attach a copy.*
- e. Is the project location within 100 feet of wetlands and/or waterbody? *Please note, for activity within a one (1) mile radius of Lake Waramaug, applicants may be subject to a third-party engineering review at the applicant's cost based which will be based on the significance of the proposed activity.*
- f. Is the proposed project within the Flood Plain Overlay Zone?
- g. Project description:  
*Please describe the proposed project with as much detail as possible. Please include the dimensions of the proposed site improvements, materials to be used, and the use of the proposed site improvement(s).*

- h. Does this project require a new driveway or site access?
  
- i. Does this project involve any associated site work? If yes, how many cubic yards of earth material will be brought to the site, removed from the site, and/or relocated on the site as a part of this project?
  
- j. Will any erosion and sedimentation control measures be employed as a part of this project? *If yes, please describe:*
  
- k. What is the proposed timeline:
  - Project start date?
  
  - Project completion date?

l. Plot plan/ site plan:  
*The plot plan/ site plan shall indicate the location of the subject property's lot lines, structures and other improvements that currently exist on the property such as driveways and accessory structures. The plan shall include the location and dimensions of the proposed project and its proposed setbacks from the property lines so that the ZEO can determine compliance. \*If the ZEO needs more information to determine compliance, they may request that a CT certified Land Survey prepare an A-2 quality site survey.*  
Please include any attachments if more room is necessary.

**4. APPLICANT SIGNATURE:**

Applicant Signature:

Date submitted:

X  
\_\_\_\_\_

Property Owner Signature:

X  
\_\_\_\_\_

*By submitting this application, the applicant and/or property owner attests to the accuracy of the information provided. They also acknowledge that other approvals may be required. It is the responsibility of the applicant and/or property owner to ensure that the regulations of other local, state, and Federal agencies are met. Additionally, the Town's Land-Use Agent and/or Inland Wetlands and Conservation Commission may request additional information, on-site inspection(s), and/or both to ensure compliance*

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*For office use/ staff only:*

**APPLICATION CHECK LIST:**

- Completed application
- Fee
- Plot/site plan
- Supplemental materials (*eg copy of TAHD approval*)

DATE OF APPROVAL:

EXPIRATION DATE:

PERMIT NOTES:

DATE OF INSPECTIONS AND OTHER AGENT NOTES:

DATE OF CERTIFICATE OF ZONING COMPLIANCE: